

NOTICE OF AWARD  
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STATE OF ILLINOIS  
DEPARTMENT OF  
CENTRAL MANAGEMENT SERVICES

T NUMBER: T5300  
PAGE NO.: 00001

DISTRIBUTE TO: 416PSD : BUREAU OF STRATEGIC SOURCING

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NOTICE OF AWARD

CONTRACT TITLE: FOOD GRADE FILM, 34 INCH ROLLS FOR IL  
IL RIVER CORRECTIONAL INDUSTRIES - S/U/W

CONTRACT NO: 4018205

OPTIONS AVAILABLE: 01          JOINT PURCHASING: NO

VENDOR NAME AND ADDRESS          VENDOR NUMBER:  
SHELBY COUNTY COMMUNITY  
SERVICES INC  
1810 W S THIRD ST  
SHELBYVILLE, IL 62565-0001

CONTACT THE FOLLOWING IN THE EVENT OF QUESTIONS PERTAINING TO THIS CONTRACT:

BUYER NAME AND PHONE  
LANCE TRAYNOR  
(217) 782-4561

SOLICITATION: 228095          BID OPEN DATE: 09/25/15

CONTRACT NO: 4018205  
A10011 : STATE USE WORKSHOP SET-ASIDE:

THIS REQUEST IS DESIGNATED AS A SET-ASIDE FOR NOT-FOR-PROFIT SHELTERED  
WORKSHOPS FOR THE HANDICAPPED PARTICIPATION ONLY ACCORDING TO ILL.  
PROCUREMENT CODE, SECTION 30ILCS 500/45-35.

CONTRACT NO: 4018205  
A10128 : VENDOR PAYMENT PROGRAM:

DUE TO UNPRECEDENTED ECONOMIC RECESSION, ILLINOIS HAS EXPERIENCED  
LOWER THAN EXPECTED REVENUES WHICH HAS LED TO A DELAYED PAYMENT CYCLE.  
IN MANY CASES, VENDORS AND SERVICE PROVIDERS ARE WAITING SEVERAL  
MONTHS TO RECEIVE PAYMENT FOR GOODS AND SERVICES PROVIDED TO THE  
STATE. THE STATE OF ILLINOIS VENDOR PAYMENT PROGRAM IS INTENDED TO  
PROVIDE RELIEF TO THOSE VENDORS AND SERVICE PROVIDERS.

FOR MORE INFORMATION PLEASE SEE OUR WEBSITE AT [PAYMENTS.ILLINOIS.GOV](http://PAYMENTS.ILLINOIS.GOV).

CONTRACT NO: 4018205  
A10206 : FEDERAL SUSPENSION AND DEBARMENT CONTRACT CERTIFICATION

VENDOR CERTIFIES THAT DURING THE LAST FIVE (5) YEARS, NO ORDER,  
JUDGMENT OR DECREE OF ANY FEDERAL AUTHORITY HAS BEEN ISSUED BARRING,  
SUSPENDING, OR OTHERWISE LIMITING ITS RIGHT TO CONTRACT WITH ANY  
GOVERNMENTAL ENTITY, INCLUDING SCHOOL DISTRICTS, OR TO ENGAGE IN ANY  
BUSINESS PRACTICE OR ACTIVITY.

VENDOR FURTHER CERTIFIES THAT IT WILL INCLUDE THIS CERTIFICATION  
WITHIN EVERY SUBCONTRACT RELATED TO PERFORMANCE OF THIS CONTRACT.

CONTRACT NO: 4018205  
N58800 : SCOPE:

TO ESTABLISH A TWO-YEAR TERM CONTRACT FOR THE ILLINOIS RIVER  
CORRECTIONAL INDUSTRIES BAKERY AT THE ILLINOIS RIVER CORRECTIONAL  
CENTER FOR THE PURCHASE OF FOOD GRADE 34" FILM TO PROTECT THE  
INTEGRITY OF BAKERY PRODUCTS.

SPECIAL RENEWAL OPTION:  
UPON MUTUAL AGREEMENT OF THE PARTIES, THE STATE RESERVES THE RIGHT TO  
RENEW THE RESULTING CONTRACT FOR A TOTAL OF TWO (2) YEARS IN ONE OF

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THE FOLLOWING MANNERS:

- A) ONE RENEWAL FOR THE ENTIRE RENEWAL ALLOWANCE.
- B) ANY COMBINATION OF FULL OR PARTIAL-YEAR RENEWALS UP TO AND INCLUDING THE ENTIRE RENEWAL ALLOWANCE.

CONTRACT NO: 4018205  
N58806 : DELIVERIES:

DELIVERY INSTRUCTIONS: DELIVERIES ARE ACCEPTED MONDAY THRU FRIDAY, 7:30 AM TO 2:00 PM. DELIVERIES WILL NOT BE ACCEPTED SATURDAY, SUNDAY OR STATE HOLIDAYS. IT IS THE RESPONSIBILITY OF THE VENDOR TO CONTACT CORRECTIONAL INDUSTRIES FOR DELIVERY INSTRUCTIONS PRIOR TO MAKING DELIVERY.

CONTRACT NO: 4018205  
N58809 : MINIMUM ORDER QUANTITY:

THE MINIMUM ORDER F.O.B. DESTINATION IS 3,500 LBS. FOR ORDERS LESS THAN THE MINIMUM, VENDOR SHALL REMOVE THE FREIGHT COMPONENT FROM THE CONTRACT PRICE AND ADD THE FREIGHT CHARGE TO THE INVOICE AS A SEPARATE LINE ITEM. THE STATE RESERVES THE RIGHT TO REQUEST ADDITIONAL DOCUMENTATION FROM THE VENDOR IN ORDER TO SUBSTANTIATE ACTUAL FREIGHT CHARGES.

CONTRACT NO: 4018205  
N58819 : ECONOMIC ADJUSTMENT CLAUSE:

THE PRICES IN THIS CONTRACT MUST REMAIN FIRM THE FIRST YEAR OF THE CONTRACT. THEREAFTER, THE VENDOR CAN REQUEST PRICE ADJUSTMENTS NO MORE FREQUENTLY THAN ONCE A YEAR.

ALL ADJUSTMENT REQUESTS SHALL BE MADE IN WRITING. VENDOR SHALL NOT BE ENTITLED TO APPLY AN UPWARD PRICE ADJUSTMENT WITHOUT FIRST OBTAINING APPROVAL OF SUCH REQUEST FROM THE STATE.

IN THE EVENT A DOWNWARD ADJUSTMENT IS WARRANTED, THE STATE RESERVES THE RIGHT TO ADJUST ONCE DURING ANY GIVEN TWELVE (12) MONTH PERIOD FOR THIS DECREASE. IT WILL BE THE RESPONSIBILITY OF THE VENDOR TO NOTIFY THE BUREAU OF STRATEGIC SOURCING (BOSS) OF ANY SUCH DECREASE.

MAXIMUM ALLOWABLE ADJUSTMENTS SHALL BE GOVERNED BY THE U.S. BUREAU OF LABOR STATISTICS PRODUCER PRICE INDEX (PPI) ITEM NUMBERS:

WPU07220501 UNSUPPORTED PLASTIC FILM, SHEET AND OTHER SHAPES

THE BASE PPI PUBLISHED INDEX WILL BE DETERMINED BY THE MONTH OF THE BID OPENING DATE. IF THE BID OPENING DATE OCCURS IN MAY, THEN THE BASE PPI WILL BE MAY'S PUBLISHED INDEX.

THE PUBLISHED PPI INDEX AT THE TIME OF REQUESTED ADJUSTMENT WILL BE DETERMINED BY THE MONTH AND DAY THE ADJUSTMENT WAS SUBMITTED TO BOSSAP REGARDLESS OF WHETHER IT IS A PRELIMINARY OR FINAL INDEX PUBLICATION. NO FURTHER ADJUSTMENTS WILL BE MADE ONCE THE MAXIMUM ALLOWABLE ADJUSTMENT HAS BEEN CALCULATED FOR THE GIVEN 6 MONTHS.

THE MAXIMUM ALLOWABLE ADJUSTMENT SHALL BE CALCULATED AS FOLLOWS:

MAXIMUM ALLOWABLE PRICE = A / B \* C

- A = BID PRICE
- B = BASE PPI INDEX (DEFINED BY TIME OF BID OPENING)
- C = PUBLISHED PPI INDEX AT TIME OF REQUESTED ADJUSTMENT

THE U.S. BUREAU OF LABOR STATISTICS WEBSITE CAN BE LOCATED AT [HTTP://WWW.BLS.GOV/PPI/](http://www.bls.gov/ppi/).

REQUESTED ADJUSTMENTS SHALL INCLUDE THE CONTRACT NUMBER, COMMODITY NUMBER, LINE NUMBER, BID PRICE AND REQUESTED PRICE ADJUSTMENT IN A FORMAT SIMILAR TO THE FOLLOWING:

! LINE NUMBER !	! COMMODITY NUMBER !	! BID PRICE !	! REQUESTED PRICE !
! ##### !	! XXXX-XXX-XXXX !	! \$ #.## !	! \$ #.## !
! ##### !	! XXXX-XXX-XXXX !	! \$ #.## !	! \$ #.## !

IN ALL CASES THE CONTRACTOR MUST FILE A CLAIM FOR SUCH ADJUSTMENT PRIOR TO THE DELIVERY OF THE GOODS. IN ANY EVENT, THE CLAIM FOR SUCH ADJUSTMENT WILL NOT APPLY TO RELEASE ORDERS EXECUTED PRIOR TO THE DATE THE BUREAU OF STRATEGIC SOURCING RECEIVED THE ECONOMIC ADJUSTMENT REQUEST.

IF THE CONTRACTOR HAS UNRESOLVED COMPLAINTS FILED AGAINST HIM FOR NON-DELIVERY OR POOR QUALITY, HIS REQUEST MAY BE DENIED UNTIL SUCH TIME AS ALL PAST COMPLAINTS ARE RESOLVED TO THE SATISFACTION OF THE STATE.

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VENDOR NAME AND ADDRESS

SHELBY COUNTY COMMUNITY  
SERVICES INC  
1810 W S THIRD ST  
SHELBYVILLE, IL 62565-0001

PRIME VENDOR: N  
CONTRACT BEGIN DATE: 02/10/16

CONTACT NAME: LORI MOREMAN  
CONTACT PHONE: (217) 774-5587  
CONTACT E-MAIL: SCCSPROD@SCCSIL.ORG

CONTRACT NO: 4018205  
PYMT TERMS: NONE  
DELIVERY: 45 DAYS ARO  
VENDOR NO:  
BUSINESS CLASS CODE: CNLEN  
LEGAL STATUS: TAX-EXEMPT  
CONTRACT END DATE: 02/09/20

CONTACT FAX: (217) 774-5120

CONTRACT ITEMS/SERVICES  
BY LINE ITEM

T NUMBER: T5300  
PAGE NO.: 00005

LINE#	DESCRIPTION/MFGR/BRAND	QUANTITY FROM/TO	UNIT	DISCOUNT	UNIT PRICE
00001	COMMODITY CODE: 5113-588-0066 FILM, FOOD GRADE, ORIENTED ETHYLENE, CLEAR, TO BE ON 40-55 LB TUBED ROLL, WIDTH IS 34", GAUGE IS 0.00080, APPROXIMATELY 4,800 FEET IN LENGTH PER ROLL.	20000.000	LB	N/A	\$ 1.46000

WIDTH TOLERANCE RANGE +1/8, -1/8  
GAUGE TOLERANCE RANGE 0.59 - 0.72  
DENSITY 0.926  
ROLL AND EXTRUSION OD 7.8  
ROLL AND EXTRUSION ID 3.0

THIS FILM TO BE USED FOR PACKING FOOD.

CARDBOARD CORE LINER MUST HAVE A 3"  
OPENING.

FILM MUST BE 2-SIDED HEAT SEALABLE WITH  
BROAD SEALING RANGE. DESIGNED FOR USE  
ON LEMATIC HORIZONTAL FORM FILL SEAL BUN  
SLICER PACKING MACHINE; THEREFORE FILM  
MUST BE COMPATIBLE WITH LEMATIC  
HORIZONTAL FORM FILL SEAL BUN SLICER  
PACKING MACHINE.

MUST HAVE ISO 9000 OR 9002 CERTIFICA-  
TION, PROOF OF CERTIFICATION IS REQUIRED.  
MUST BE IN COMPLIANCE WITH APPROPRIATE  
SECTIONS OF TITLE 21 FDA REGULATIONS FOR  
DIRECT FOOD CONTACT. PROOF OF PETITION  
TO GOVERNMENT IS REQUIRED.

FILM MUST BE MADE WITH SELECTED FIRST  
GRADE RAW MATERIALS UNDER GOOD MANUFACT-  
URING PRACTICE. FILM TO BE PALLETIZED  
AND PLASTIC WRAPPED TO ENSURE SANITATION  
REQUIREMENTS. MUST MEET AMBIENT STORAGE  
REQUIREMENTS.

MINIMUM ORDER SHALL BE 3,500 LBS.

VENDOR: SHELBY COUNTY COMMUNITY  
: SERVICES INC  
CONTRACT NO: 4018205