

NOTICE OF AWARD  
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STATE OF ILLINOIS  
DEPARTMENT OF  
CENTRAL MANAGEMENT SERVICES

T NUMBER: TX085  
PAGE NO.: 00001

DISTRIBUTE TO: 416PRT : BUREAU OF STRATEGIC SOURCING

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NOTICE OF AWARD

CONTRACT TITLE: PRT DECALS, ICC COLLATERAL RECOVERY  
TICKET

CONTRACT NO: 4018235

OPTIONS AVAILABLE: 01          JOINT PURCHASING: NO

VENDOR NAME AND ADDRESS          VENDOR NUMBER:  
R R DONNELLEY & SONS CO  
SPRINGFIELD OFFICE  
220 APPOMATTOX DRIVE  
SUITE 300  
SPRINGFIELD, IL 62711-8188

CONTACT THE FOLLOWING IN THE EVENT OF QUESTIONS PERTAINING TO THIS CONTRACT:

BUYER NAME AND PHONE  
DIANE JAROSZ  
(217) 782-0876

SOLICITATION: 228132          BID OPEN DATE: 12/01/15

CONTRACT NO: 4018235  
A10120 : BID FIRM TIME:

VENDOR'S BID MUST REMAIN FIRM FOR 120 DAYS FROM THE BID OPENING.

CONTRACT NO: 4018235  
A10128 : VENDOR PAYMENT PROGRAM:

DUE TO UNPRECEDENTED ECONOMIC RECESSION, ILLINOIS HAS EXPERIENCED LOWER THAN EXPECTED REVENUES WHICH HAS LED TO A DELAYED PAYMENT CYCLE. IN MANY CASES, VENDORS AND SERVICE PROVIDERS ARE WAITING SEVERAL MONTHS TO RECEIVE PAYMENT FOR GOODS AND SERVICES PROVIDED TO THE STATE. THE STATE OF ILLINOIS VENDOR PAYMENT PROGRAM IS INTENDED TO PROVIDE RELIEF TO THOSE VENDORS AND SERVICE PROVIDERS.

FOR MORE INFORMATION PLEASE SEE OUR WEBSITE AT [PAYMENTS.ILLINOIS.GOV](http://PAYMENTS.ILLINOIS.GOV).

CONTRACT NO: 4018235  
P52410 : SCOPE:

THE STATE OF ILLINOIS, DEPARTMENT OF CENTRAL MANAGEMENT SERVICES, BUREAU OF STRATEGIC SOURCING, IS SOLICITATING BIDS FROM QUALIFIED VENDORS TO ESTABLISH AN AGENCY SPECIFIC, CONTRACT FOR THE PROCUREMENT OF DECALS TO BE USED TO IDENTIFY REPOSSESSED COLLATERAL.

CONTRACT NO: 4018235  
P52420 : PERIOD OF CONTRACT:

CONTRACT(S) RESULTING FROM THIS INVITATION FOR BID WILL COMMENCE UPON DATE OF EXECUTION AND WILL EXPIRE (24) MONTHS FROM DATE OF EXECUTION.

UPON MUTUAL AGREEMENT, THE PARTIES, MAY RENEW THE RESULTING CONTRACT FOR A TOTAL OF TWO (2) YEARS IN ONE OF THE FOLLOWING MANNERS:

- A) ONE RENEWAL FOR THE ENTIRE RENEWAL ALLOWANCE,
- B) INDIVIDUAL ONE-YEAR RENEWALS UP TO AND INCLUDING THE ENTIRE RENEWAL ALLOWANCE, OR
- C) ANY COMBINATION OF FULL OR PARTIAL-YEAR RENEWALS UP TO AND INCLUDING THE ENTIRE RENEWAL ALLOWANCE.

CONTRACT NO: 4018235  
P52422 : ORDERS/QUANTITIES

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THE SUCCESSFUL VENDOR SHALL RECEIVE A "CONTRACT RELEASE ORDER" (CRO)  
FROM THE ILLINOIS COMMERCE COMMISSION FOR THE DECALS.

THE QUANTITIES SHOWN HEREIN ARE ESTIMATES OF WHAT MAY BE USED BY THE  
ILLINOIS COMMERCE COMMISSION FOR THE INITIAL CONTRACT PERIOD. ESTI-  
MATES ARE BASED, WHEN POSSIBLE, ON ACTUAL USAGE DURING THE MOST RECENT  
CONTRACT PERIOD. AGENCY PROGRAM MODIFICATIONS AND OTHER FACTORS MAY  
INFUENCE THE TOTAL QUANTITY USED. ESTIMATES ARE NOT GUARANTEED;  
HOWEVER, VENDOR SHALL FURNISH REQUIREMENTS FOR THE CONTRACT PERIOD  
WHETHER MORE OR LESS THAN THE ESTIMATE.

THE MINIMUM ORDER PLACED WILL BE 100,000 DECALS.

CONTRACT NO: 4018235  
P52425 : ECONOMIC ADJUSTMENT:

THE PRICES IN THIS CONTRACT MUST REMAIN FIRM FOR NINETY (90) DAYS  
AFTER THE EXECUTION DATE OF THE CONTRACT. THEREAFTER, REQUESTED  
ADJUSTMENTS WILL BE LIMITED TO ONCE DURING ANY GIVEN TWELVE (12) MONTH  
PERIOD.

ALL ADJUSTMENT REQUESTS SHALL BE MADE IN WRITING. VENDOR SHALL NOT BE  
ENTITLED TO APPLY AN UPWARD PRICE ADJUSTMENT WITHOUT FIRST OBTAINING  
APPROVAL OF SUCH REQUEST FROM THE BUREAU OF STRATEGIC SOURCING  
(BOSS).

IN THE EVENT A DOWNWARD ADJUSTMENT IS WARRANTED, THE STATE RESERVES  
THE RIGHT TO ADJUST ONCE DURING ANY GIVEN TWELVE (12) MONTH PERIOD FOR  
THIS DECREASE. IT WILL BE THE RESPONSIBILITY OF THE VENDOR TO NOTIFY  
BOSS OF ANY SUCH DECREASE.

MAXIMUM ALLOWABLE ADJUSTMENTS SHALL BE GOVERNED BY THE U.S. BUREAU OF  
LABOR STATISTICS PRODUCER PRICE INDEX (PPI) ITEM NUMBER:

09470202 FOR LABEL AND WRAPPER PRINTING.

THE BASE PPI PUBLISHED INDEX WILL BE DETERMINED BY THE MONTH OF THE  
BID OPENING DATE. IF THE BID OPENING DATE OCCURS IN MAY, THEN THE  
BASE PPI WILL BE MAY'S PUBLISHED INDEX.

THE PUBLISHED PPI INDEX AT THE TIME OF REQUESTED ADJUSTMENT WILL BE  
DETERMINED BY THE MONTH AND DAY THE ADJUSTMENT WAS SUBMITTED TO BOSS  
REGARDLESS OF WHETHER IT IS A PRELIMINARY OR FINAL INDEX PUBLICATION.  
NO FURTHER ADJUSTMENTS WILL BE MADE ONCE THE MAXIMUM ALLOWABLE  
ADJUSTMENT HAS BEEN CALCULATED FOR THE GIVEN 12 MONTHS.

THE MAXIMUM ALLOWABLE ADJUSTMENT SHALL BE CALCULATED AS FOLLOWS:

MAXIMUM ALLOWABLE PRICE = A / B \* C

A = BID PRICE  
B = BASE PPI INDEX (DEFINED BY TIME OF BID OPENING)  
C = PUBLISHED PPI INDEX AT TIME OF REQUESTED ADJUSTMENT

THE U.S. BUREAU OF LABOR STATISTICS WEB SITE CAN BE LOCATED AT  
[HTTP://WWW.BLS.GOV/PPI/](http://www.bls.gov/ppi/).

SHOULD THE REFERENCED PRODUCER PRICE INDEX (PPI) BECOME DISCONTINUED  
DURING THE CONTRACT, IT WILL BE REPLACED BY AN APPROPRIATE ALTERNATIVE  
PPI CHOSEN BY CMS AND ALL ADJUSTMENTS WILL BE CALCULATED BASED ON THE  
SAME METHODOLOGY AS OUTLINED ABOVE, BUT WITH DATA FROM THE NEW  
REPLACEMENT INDEX.

REQUESTED ADJUSTMENTS SHALL INCLUDE THE CONTRACT NUMBER, COMMODITY  
NUMBER, LINE NUMBER, BID PRICE AND REQUESTED PRICE ADJUSTMENT.

IN ALL CASES THE CONTRACTOR MUST FILE A CLAIM FOR SUCH ADJUSTMENT  
PRIOR TO THE DELIVERY OF THE GOODS. IN ANY EVENT, THE CLAIM FOR SUCH  
ADJUSTMENT WILL NOT APPLY TO RELEASE ORDERS EXECUTED PRIOR TO THE DATE  
THE BUREAU OF STRATEGIC SOURCING RECEIVED THE ECONOMIC ADJUSTMENT  
REQUEST.

IF THE CONTRACTOR HAS UNRESOLVED COMPLAINTS FILED AGAINST HIM FOR NON-  
DELIVERY OR POOR QUALITY, HIS REQUEST MAY BE DENIED UNTIL SUCH TIME AS  
ALL PAST COMPLAINTS ARE RESOLVED.

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VENDOR NAME AND ADDRESS

R R DONNELLEY & SONS CO  
SPRINGFIELD OFFICE  
220 APPOMATTOX DRIVE  
SUITE 300  
SPRINGFIELD, IL 62711-8188  
PRIME VENDOR: N  
CONTRACT BEGIN DATE: 01/15/16

CONTRACT NO: 4018235  
PYMT TERMS: NONE  
DELIVERY: 45 DAYS ARO  
VENDOR NO:  
BUSINESS CLASS CODE:>NNLVN  
LEGAL STATUS: CORPORATION  
CONTRACT END DATE: 01/14/20

CONTACT NAME: BRAD GOETZ  
CONTACT PHONE: (217) 546-6350  
CONTACT E-MAIL: BRAD.GOETZ@RRD.COM

CONTACT FAX: (217) 787-9652

LINE#	DESCRIPTION/MFGR/BRAND	QUANTITY FROM/TO	UNIT	DISCOUNT	UNIT PRICE
00001	COMMODITY CODE: X021-524-0023 COLLATERAL RECOVERY TICKET, 1 PART WITH DECAL	200.000 TO 200.000	M	N/A	\$ 242.00000

SIZE: CARRIER SHEET 8.5" X 11"  
TORN SIZE: 8.5" X 3.667";  
DECAL- 3" X 3"

STOCK: CARRIER- 28# WHITE LEDGER  
DECAL- TAMPER EVIDENT SECURITY  
DECALS WITH AN OPAQUE ADHESIVE  
AND LATENT "VOID" MARK(S) THAT  
APPEAR ON BOTH THE DECAL AND THE  
APPLICATION SURFACE UPON REMOVAL.  
THE BASE MATERIAL AND PRINTED DE-  
CAL MUST EXHIBIT EXCELLENT DURA-  
BILITY IN A HARSH ENVIRONMENT AND  
A TEMPERATURE RANGE OF -4 DEGREES  
FARENHEIT TO 248 DEGREES FAREN-  
HEIT (E.G. SAFTSEAL (TM) EX-VOID  
AND EXM-VOID) OR EQUAL OR BETTER.  
DECAL IS ATTACHED TO A RELEASE  
LINER SHEET WHICH IS GLUED TO  
THE 28# WHITE LEDGER CARRIER  
SHEET. THE CARRIER SHEET IS TO BE  
DIE CUT TO ACCOMODATE THE GLUED  
RELEASE LINER AND DECAL.

COMPOSITION AND PROOF:  
CONTACT:  
MARY GEBHARDT  
IL COMMERCE COMMISSION  
TRANSPORTATION - SPFLD  
527 EAST CAPITOL AVENUE  
SPRINGFIELD, IL 62701  
PHONE: 217-557-2733

PROVIDE ONE SAMPLE OF DECAL W/PROOF

INK: CARRIER SHEET 1/1 BLACK  
DECAL - 2/0 FLUORESCENT ORANGE/BLACK

FINISHING:  
DIE CUT, ATTACH RELEASE LINER W/DECAL,  
NUMBER DECAL ONE PLACE AND 28# WHITE  
LEDGER CARRIER SHEET IN THREE PLACES ALL  
WITH THE SAME NUMBER.  
AGENCY TO PROVIDE NUMBERING SEQUENCE.  
NUMBERS MUST BE PRINTED IN SEQUENTIAL  
ORDER WITHOUT ANY SKIPS. VENDOR IS  
RESPONSIBLE FOR ANY CORRECTIONS AT NO  
COST TO THE STATE.

CARRIER SHEET- 2 MICRO-PERFORATIONS AT  
3.667" AND 7.334" PARALLEL TO 8.5".

PACKAGING: SHRINK WRAP IN PACKAGES OF 50  
SHEETS PER PACK. 20 PACKAGES PER CARTON

DELIVERY:  
ATTN: MARY GEBHARDT  
IL COMMERCE COMMISSION  
TRANSPORTATION - SPFLD  
527 EAST CAPITOL AVENUE  
SPRINGFIELD, IL 62701  
PHONE: 217-557-2733

MINIMUM ORDER AMOUNT WILL BE 100,000

CONTRACT ITEMS/SERVICES  
BY LINE ITEM

T NUMBER: TX085  
PAGE NO.: 00006

LINE#	DESCRIPTION/MFGR/BRAND	QUANTITY FROM/TO	UNIT	DISCOUNT	UNIT PRICE
00001	CONTINUED..... VENDOR: R R DONNELLEY & SONS CO : SPRINGFIELD OFFICE CONTRACT NO: 4018235				
09001	COMMODITY CODE: X021-524-9000 INCREASE TO TOTAL OBLIGATION TO VENDOR: R R DONNELLEY & SONS CO : SPRINGFIELD OFFICE CONTRACT NO: 4018235	1.000 200.000	LOT	N/A	\$ 43.00000